**Date: 27th Feb 2014**

**Attending: Donna, Emma, Alison, Julie, Iain, Carole, Andrew, Sara, Helen T,**

**Apologies: H Leyland, A Coulton, Jennifer Barker, Andrea Hunt,**

**Action points from last meeting**

Display board outside side entrance – from £230 – move existing board instead- Mr Brown to place before Easter

Look into cost of PTFA free standing banner for use in Booths/at Parents evenings and other events- prices discussed – copy information , need designer. Designs shared at the meeting. Mr Singleton can not help with the design. It was suggested to ask Emmi Hissocks dad if he would design t for us. He would also be asked about doing the letterhead for the logo because Mr Singleton is unable to help - scanned on.

The wording must be carefully thought through so that it can be reused.

The newsletter in future will go out as a PDF.

Association camera – purchased and used

PTA membership – log in passed to Helen Leyland to monitor. This costs about £90. Helen thinks it is amazing and that all should have access to it. Password will be sent.

Review of valentine disco, shop, film night. All agreed that it was a good night. Please look for the bargains for the future shops e.g. teddies and hearts. The children love these rather than the sweets for this shop.

Approach Western Parishes my neighbourhood forum via S. Ribble website. Done and reference is SRWS3278557 – contacted and name logged for supporting longton fete, Christmas light switch on, possible Longton Live

**Action points to discuss**

Proposed New events – dates to set and proposed use of The Dolphin Inn. The food could come to £7. Concern was raised regarding how many people would take this up because of the price. The Dolphin would perhaps be used for a talent show. For the Hoedown we need space. The hall would be best for this because of the space. This would be for the summer term and this could spill in to the quad.

Race night

2 events proposed – dates April and June tbc

Possibly Hoe down - Summer term Friday 27th June. Donna speak to Claire re hay. Mr Nelsons band would be asked. Photobooth with dress up clothes – need somebody to do the photos. Bunting needed each family to create a few. Children will practice dancing in school. Shirley will be asked to do food. £5 per adult £3 per child but first we would check with Shirley bout the food and Mr Nelsons Band.

Ewan to create a poster for Booths.

Emma to find out about the local line dancing group and ask them to come to the night. There is one in Walmer Bridge.

Licence to be applied for – Andrew will do this. Drinks and sweets sold.

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Variety Show/Cabaret/music night – Autumn term. This would be done at the Dolphin. This would be open to adults and children so that there was not any winners.

Ticket price and super raffle prizes needed for the raffle.

Emma, Carole and Sheri – Emma to approach her.

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Easter shop and bingo (Sara Blackhurst)

• 2nd April. It would be better to do before the disco event so that it can be sold on that night. Donna, Vanessa can help at night.

Sarah and Helen will do the shop. More helpers needed – pleas go forth and ask. Please go and buy bargain for the Easter shop and bring them in to school. Alisons dad will do the wooden egg cups with names. This will be about £2.50.

Easter bonnet and Egg comp. Prize is a lolly for each entry and an egg for the winner. One egg per class. The Easter egg Bingo also needs some of the lollies. Vanessa will get the lollies.

Mr coxhead bingo caller?

Sell refreshments – drinks and snacks. Tickets to be sold at 50p but this also gave them a drink. This is to get an idea for numbers. Cups needed, drinks, crisps and biscuits – Helen to get.

Letters for the donation of eggs.

Parent mail for Easter bonnet and Easter egg donations for bingo (6pm doors open to start at 6.30) Dabbers to be bought Vanessa will go and look at JTF. AM/ Linda to write parent mail

Do a raffle for the disco. Gather prizes as the eggs come in.

Easter bonnet and Egg decorating competition 1st April

Invite LEP photographer. This has been done to invite regarding the Easter Bonnet competition.

Display Easter bonnets at Bingo

Recipe book – completed – amounts to order. There is about 90 recipes. We could buy £150 - £4.40 each. This would make a profit of £350. Hunts Spar has given £100.

23rd April clothing collection – parent mail before hols with bags – request bags. Linda parent mail

Kitchen Local council bid requested for £500, £500 VIP grant, £400 cookbook, Hotpot and Hoedown and lottery funding.

We really need the y6 who have worked for this to use it so we need to move on with it.

A very lengthy debate took place regarding the kitchen and how this would be funded. School agree to support but would request that the money was refunded when it was raised. There was a thought that the Association pot would need an amount of money left in.

The Association have agreed to initially fund £8000 and then raise money to fully reimburse the full cost of the kitchen, around £15000, to school. It should be made clear to parents that the future events will be for the kitchen fund. School will not request a repayment until sufficient amounts are available. This would be hoped to be raised by August 2015.

Put a display up for the parents evening so that parents can see what they are supporting for school for.

It was agreed that the sweets would be purchased on mass and then the events would be calculates as a half term so that the profit was calculated on mass. The new events would be calculate individually to see the success.

**Next meeting 24th April**